

**Attendance:** Patricia, Denis, Erica, Tom, Karen, Barry, Sue Buckley, John Greene, Tanya LaFond  
 (With members arriving late/leaving early, we did not have quorum.)

**Regrets:** Don

**Absent:** Sarah

Topic	Discussion/Motions	Action Needed
<u>Adopt Minutes:</u> <ul style="list-style-type: none"> <li>• September 11<sup>th</sup>, 2017</li> </ul>	<p><i>No quorum. Tabled until November.</i></p>	
<u>Reports</u> 1. Treasurer	<ul style="list-style-type: none"> <li>• Opening Balance (August 31<sup>st</sup>, 2017) \$1,667.06                          Revenue: \$664.50                          Expenses: \$4,048.73                          Closing Balance (September 30<sup>th</sup>, 2017) \$1,282.83                          Savings Account Balance (September 30<sup>th</sup>, 2017) \$10,011.49</li> <li>• \$3,000.00 was transferred from savings to chequing.</li> <li>• If we don't start seriously fundraising we will be out on the street by this time next year. Annual bills for running the RLOP and Hall are roughly \$8,000. This amount does not include what we need to get a show off the ground (usually around \$8,000-\$10,000). We must do a spending freeze on any non-essential items at this time. Erica will add a new section to the agenda for fundraising. We brainstormed ideas to raise funds that won't cost us anything to do:                             <ul style="list-style-type: none"> <li>○ Youth workshop or program. Rotary will donate funds to youth programs. We will need to create a program, perhaps like Missoula Children's Theatre (6-week program with show at the end), and then attend a Rotary meeting with a drafted letter requesting the funding.</li> <li>○ Reinstate membership dues (proposal and discussion in Reports #4b).</li> <li>○ Singing telegrams or Christmas Caroling fundraiser.</li> <li>○ Member Nights open to public for a small fee with karaoke, photo booth, etc.</li> <li>○ Small, royalty free shows performed on the RLOP Hall stage. Could serve refreshments.</li> <li>○ Do a Gilbert and Sullivan show.</li> <li>○ More rentals of our space and our equipment (including sound, stage and props)</li> <li>○ Christmas Event or show.</li> <li>○ Fundraising dance.</li> </ul> </li> </ul>	<p><b>Erica</b></p>

	<ul style="list-style-type: none"> <li>○ Create a sponsorship program for the organization, not just for specific shows.</li> <li>○ Traditional fundraiser such as chocolates, bottle drive, etc.</li> </ul>	
2. Costume Department	They are getting ready for the sale this Saturday. They will hold the sale over and be open on Sunday from 10-2 as well.	
3. Orchestral Committee	N/A	
4. Policy & Constitution Committee a) New Format	Barry has a phone call tomorrow on the format of the new constitution. Our constitution's format is pretty close to what it has to be, so we should be able to renew with no problems. It will cost roughly \$50 to renew.	
b) Membership Survey	N/A	
c) Membership Criteria	<ul style="list-style-type: none"> <li>• Denis has been working on a proposal to amend our membership criteria in the constitution to include membership dues. (Attached at bottom of minutes).</li> <li>• Erica proposed we hold an emergency Membership Meeting after Gino is over to inform our members of the monetary issues we are facing and vote on this amendment to our constitution. We cannot wait until April for us to bring in dues.</li> <li>• We will have to discuss and implement rental fees for outside user groups as well as equipment.</li> </ul>	
5. Membership Engagement Committee	<ul style="list-style-type: none"> <li>• Denis, Sarah and Erica were able to meet. It was decided that our first Membership Night will be November 16<sup>th</sup> and we will do Karaoke. Denis will host. All other Member Nights will take place the second Thursday of every month unless something comes up. We will sell refreshments like coffee/tea, pop, hotdogs and/or goodies.</li> <li>• Denis brought in a dry erase calendar to hang in the hall to display our events on.</li> </ul>	
<u>Hall Issues</u>		
1. October Maintenance Binder	<ul style="list-style-type: none"> <li>• Test smoke detectors.</li> </ul>	??
2. Hall Repairs a) Furnace	N/A	
b) Support Post	Denis has submitted a grant application to have the cost of the engineering report we are getting covered. The grant to receive funds for completing a project is due in February. We should apply for this grant again next year to have a designer come in to make a plan to renovate the Hall.	
<u>Productions</u>		
1. Fall Show 2017	<ul style="list-style-type: none"> <li>• Crowe Drama kids will be serving and will receive work experience hours for volunteering.</li> </ul>	

	<ul style="list-style-type: none"> <li>• There are 110 tickets for each night. Cash sales at Tails in Rossland and Bay Avenue Music in Trail. Online sales via PayPal have a service charge. We will get \$34.96 for each ticket sold online.</li> <li>• We have a bartender with Serving It Right.</li> <li>• Tom and Sue have lighted rose bowl centerpieces that we can borrow.</li> <li>• Budget was presented, but could not be voted on due to lack of quorum.</li> </ul>	
2. Mainstage 2018	Karen met with a few ladies interested in Dani Girl. They felt like there was not enough time to do a good job of this show for Spring 2018. Also, it was discussed that this show would most likely not be well attended and would not be a good money maker for us.	
3. Trail by Jury	<ul style="list-style-type: none"> <li>• If this goes ahead, we have options to do multiple shows on one day or maybe a few shows over a weekend.</li> <li>• Law Day (Week) is in April and would most likely be the only time we'd be able to do it.</li> <li>• Justice McEwan thinks this is a wonderful idea, however permission has to come from many channels. Denis' boss is still very much on the fence because this is unheard of and there are only potential issues for the court house and little to no benefit for them. Denis will ask Sarah to write a letter of intent on our letterhead to his boss.</li> <li>• There may be issues with charging for tickets. A possible way to get around this would be selling tickets at our usual locations. We will NOT be able to sell tickets at the door.</li> <li>• Due to the amazing venue and uniqueness of the production, it was suggested we charge \$30/ticket.</li> <li>• Courthouse will hold roughly 90-100 people.</li> <li>• There will be no cost for royalties or venue, but we will have to pay for security and minimal costs for costumes.</li> <li>• John Greene and Denis would co-produce. They are looking for a Director and Musical Director.</li> </ul>	<b>Denis Sarah</b>
4. Spamalot 2019	N/A	
<u>Ongoing Business</u>		
1. Insurance a) Inventory	We will pick a date to do this at our November meeting.	
2. Sound	N/A	
3. Grants a) List with Dates	<ul style="list-style-type: none"> <li>• Erica has asked all members who have worked on grants or are aware of grants to please send dates to her so she can create a calendar.</li> <li>• We would still like Kelvin Saldern from Columbia Basin Trust to come to a meeting to see what CBT grants we can apply for.</li> </ul>	<b>ALL Erica Sarah</b>
4. Laptop & TV Screen	N/A	
5. Canada Helps	N/A	
6. Website	N/A	

7. Electric Piano	<i>Tabled.</i>	
8. President's Binder	<i>Tabled.</i>	
9. Hall Photos	<i>Tabled.</i>	
10. Production Policy Manual	<i>Tabled.</i>	
<u>New Business</u>		
1. Remembrance Day	There was concern with having the time to get together to rehearse. It was decided that we will most likely have to decline this year.	
<u>Next Meeting</u>	Monday, <u>November 13<sup>th</sup></u> starting at <u>6:00pm.</u>  Additional dates: Monday, December 11 <sup>th</sup> , 6:00pm. Monday, January 8 <sup>th</sup> , 6:00pm.	
<u>Adjourned</u>	8:03pm.	

Proposed Amendment to the RLOP Constitution on membership

Purpose: to update the terms of membership by providing three (3) levels of membership for the different uses of the hall.

This amendment would also provide for membership dues for all three (3) proposed levels of membership. The dues collected would go to help pay for RLOP costs such as operation costs, like the \$3500.00 for insurance for the building and ALL the members. Once those operational costs are met, the funding would be used to support / promote functions at the hall for members and the entire community.

Comments: There have been concerns about people using the hall who are not “members”. The executive would like to address these concerns by including people who use the hall that aren’t traditional “members”

This will also allow people to use the hall who might not otherwise have used the hall, and help pay for the use by increased dues. The new proposal for short term members is designed to facilitate events like member nights, so members can bring friends interested in activities at the hall, but may not be interested in full membership. They could also be used to encourage groups like Glee club to use the hall, supporting the community by providing space for the performing arts, and helping to pay for operating costs with small weekly dues.

1. Membership

**Definition: Contributing Member, Associate Member, Short Term Associate Member**

**(a) Contributing Membership (Contributing Member)**

- (i) Any person who is interested in furthering the aims of the Society may become a **contributing** member. All persons who qualify for **contributing** membership in the Society are considered to be “members in good standing”. **Contributing** Members sixteen (16) and over will be eligible to vote.

a. Persons qualify for **contributing** membership by:

(a) “Contributing to” the purposes of the Rossland Light Opera Players (RLOP).

i. The purposes of the RLOP are defined as activities presented by RLOP as an RLOP activity. The following are good examples:

- The large “Main Stage” presentation.
- The small “Dinner Theatre” style presentation.
- Choral events where the RLOP presentation is recognized as being solely made by the RLOP.
- Activities used to promote other upcoming RLOP presentations.
- Any activities performed that further the Society’s purposes.
- Orchestra events presented by the members of the RLOP orchestra.

**(b) Paying yearly dues in the amount of \$20.00.**

**i. Dues are payable yearly and payable upon qualifying as a contributing member.**

**ii. If there are less than six (6) months remaining until the next AGM, yearly dues will be prorated to \$10.00**

**NOTE:** Contributions to presentations which are only sponsored by RLOP but are NOT full RLOP presentations are ineligible for **contributing** membership consideration.

ii. The interpretation of the phrase, “contributing to” is to be left to the discretion of the Executive Committee.

(A redress process is available for members. See Bylaw 6 - Society Membership Redress Process for further details.)

(c) **Qualifying for Contributing** Membership gained through contributing to the purposes of the RLOP will date from said activity and will last until the next two (2) Annual General Meetings (AGMs) have been concluded.

(ii) An updated list of members contributing to the purposes of the Society shall be kept by the RLOP Executive Committee as this can impact voting privileges at general meetings.

(iii) Sitting on the Executive Committee will count towards **contributing** membership eligibility.

(iv) In the event that a “Main Stage” presentation does not occur in a given year, the **contributing** memberships **qualification** based upon participation in the most recent “Main Stage” presentation shall be extended by an extra year. (Such extensions can continue for as long as deemed necessary by the Executive Committee.)

**(b) Associate Membership (Associate Member)**

**(i) Any person who is interested in furthering the aims of the Society may become an associate member. All persons who qualify for Associate membership in the Society are considered to be “members in good standing”, but may NOT vote.**

**(ii) Associate members must be accompanied by a contributing member when using the RLOP hall unless an exception is authorized by the RLOP executive.**

**(a) Persons qualify for associate membership by paying yearly membership dues in the amount of \$40.00**

- (i) The term of associate membership shall run from the time of payment of dues to the next AGM. If there are less than six (6) months remaining until the next AGM, yearly dues will be prorated to \$20.00

**NOTE:** Associate members might be people who use the hall on a regular basis, like a singing club member or band member or other reasons as may be deemed appropriate by the RLOP executive.

**(c) Short Term Associate Membership (Short Term Associate Member)**

- (iii) Any person who is interested in furthering the aims of the Society may become a short term associate member. All persons who qualify for short term associate membership in the Society are considered to be “members in good standing”, but may NOT vote.

- (iv) Short term associate members must be accompanied by a contributing member when using the RLOP hall unless an exception is authorized by the RLOP executive.

- (b) Persons qualify for short term associate membership by paying weekly membership dues in the amount of \$5.00

- (j) The term of associate membership shall run from the date of payment of dues to the following week (If dues are paid on a Thursday, members are in good standing until midnight the following Wednesday).

**NOTE:** Short term associate members might be people who use the hall on an infrequent basis, like someone coming out to a member night, a person wishing to join a onetime RLOP activity in the hall or other reasons as may be deemed appropriate by the RLOP executive.

{added to the end of Membership in heading 1. }

**1.1**

Hereinafter, “Membership”, “Member” or “Members” shall refer to a “Contributing Membership”, “Contributing Member” or “Contributing Members” unless specifically referred to a by a different level of membership.