

**RLOP Executive Minutes**November 9<sup>th</sup>, 2020 - 6:35pm**Attendance:** Tanya, Lyndsay, Tom, Jamie, Erica, Alana, Daralyn, Natalie**Regrets:****Absent:** Ashley

Topic	Discussion/Motions	Action Needed
<u>Adopt Minutes:</u> • October 15 <sup>th</sup> , 2020	<i>*Jamie moves to accept the minutes from October 15<sup>th</sup>, 2020. 2<sup>nd</sup>: Alana. All in favour (AIF).</i>	
<u>Reports:</u> 1. Treasurer a) Report	<ul style="list-style-type: none"> <li>Opening Balance (September 30<sup>th</sup>, 2020): \$7,557.77</li> <li>Revenue: \$0</li> <li>Expenses: \$2.00</li> <li>Closing Balance (October 31<sup>st</sup>, 2020): <b>\$7,755.77</b></li> <li>Savings Account Balance (October 31<sup>st</sup>, 2020): <b>\$34,161.73</b></li> </ul>	
b) Societies Annual Report	N/A	<b>Daralyn</b>
c) Signing Authority	They will find a time to go in. It is difficult with the bank's limited hours.	<b>Daralyn Tanya Jamie</b>
d) Credit Card	<i>Tabled until April 2021.</i>	
2. Costume Department	N/A	
3. Hall Management a) Maintenance Binder	Change the furnace filter.	
b) Basement	The water has dried up. Those that went in to inspect are unsure of the source as the walls were dry. They are unsure, but don't believe it was seeping up through the concrete floor. Tom will keep an eye on it over the winter.	
4. Membership Engagement 1. Workshops	They have a few ideas for a workshop or Ted Talk focussed on auditioning.	
2. Member Nights	They are considering doing a virtual Christmas Reading. Details are still being worked out, but it would include costumes and roles pre-assigned to make it more of a show.	
3. Fundraising	They have discussed a couple ideas. We informed them that we have a Canada Helps fundraising account.	
5. Show Planning	They have set a meeting date. 70 <sup>th</sup> Anniversary will be first priority.	
6. Grant Writing a) Website	They were unable to make the deadlines for the two grants. They will add them to the database to be sure we are aware of them next year. Tanya has contacted Denis who is willing to help them out.	

7. Organizational Development	N/A	
8. Orchestral	They discussed looking for an amp for the keyboard. They have it narrowed down to 3 but will discuss with Robyn Verhoeven to get his opinion. They also discussed looking into having a drum kit at the hall.	
<u>Productions:</u> 70 <sup>th</sup> Anniversary – 2022	<i>*Tabled until Spring 2021.</i>	
<u>Ongoing Business</u>		
1. Insurance	<i>Tabled.</i>	
<u>Next Meeting:</u>	Monday, December 7 <sup>th</sup> , 6:30 pm via Zoom.	
<u>Adjourned:</u>	7:17 pm	