

**RLOP Executive Minutes**May 5<sup>th</sup>, 2020 - 6:53pm**Attendance:** Tanya, Jamie, Sarah, Alana, Janis, Daralyn, Erica**Regrets:** Tom**Absent:** Ben

Topic	Discussion/Motions	Action Needed
<u>Adopt Minutes:</u> <ul style="list-style-type: none"> <li>April 6<sup>th</sup>, 2020</li> </ul>	<i>*Alana moves to accept the minutes from April 6<sup>th</sup>, 2020. 2<sup>nd</sup>: Janis. All in favour (AIF).</i>	
<u>Reports:</u> <ol style="list-style-type: none"> <li>Treasurer           <ol style="list-style-type: none"> <li>Report</li> </ol> </li> </ol>	<ul style="list-style-type: none"> <li>Opening Balance (March 31<sup>st</sup>, 2020): \$4,473.02 Revenue: \$14,258.10 Expenses: \$2,410.84 Closing Balance (April 30<sup>th</sup>, 2020): <b>\$16,320.28</b> Savings Account Balance (April 30<sup>th</sup>, 2020): <b>\$24,127.69</b></li> </ul>	<b>Daralyn</b>
<ol style="list-style-type: none"> <li>Credit Card</li> </ol>	<i>Tabled until June Meeting.</i>	<b>Daralyn</b>
<ol style="list-style-type: none"> <li>Scholarships</li> </ol>	<p>Tanya sent in the scholarship applications for us to peruse. We had one student, Sian Spiller-Tisserand, from SHSS and two, Julianna Zhou &amp; Landon LaFond, from JLC.</p> <ul style="list-style-type: none"> <li>We discussed whether we should give the award to only one student from JLC or whether we should split it.</li> <li>We also considered splitting the \$1000 between all three students.</li> <li>It was decided that Sian should have the full \$500 amount for SHSS and that we would split the award for the JLC students. Although \$250 is not a lot of money, we believe it will be beneficial to the students to have this award on their resumes.</li> </ul> <p><i>*Erica moves we split the JLC award between Landon LaFond and Julianna Zhou. 2<sup>nd</sup>: Jamie. AIF.</i></p>	
<ol style="list-style-type: none"> <li>Rona (Maglio) Account</li> </ol>	N/A	<b>Tom</b>
<ol style="list-style-type: none"> <li>General Operations (Annual) Budget</li> </ol>	The Organizational Development Committee will take this on and make it their top priority.	<b>Sarah</b>
<ol style="list-style-type: none"> <li>Costume Department</li> </ol>	Closed until further notice due to Covid-19.	
<ol style="list-style-type: none"> <li>Hall Management           <ol style="list-style-type: none"> <li>Maintenance Binder</li> </ol> </li> </ol>	N/A	
<ol style="list-style-type: none"> <li>Basement Clean</li> </ol>	N/A	
<ol style="list-style-type: none"> <li>Covid-19</li> </ol>	Covid plan discussed last meeting is now in place. Anyone wishing to use the Hall must contact Tom to set up a time. We have given The Elderberries a chance to move out their instruments, should they wish to do so, and have cancelled their monthly storage fee until the space is available again.	

4. Membership Engagement		
a) Workshops	N/A	
b) Member Nights	Alana proposed a Night in at the Theatre. She has a plan in place and suggested a date towards the end of May. Erica will coordinate with Alana to send out invites to our members.	<b>Erica Alana</b>
c) Membership Dues Regulations	<p>At our meeting in December, the Executive put forth two motions to iron out the kinks in our Membership Dues. They were approved, but on later inspection, we realized we could not implement these changes without a General Meeting of the Membership because these policies are written in our bylaws. Upon further discussion, it was decided that we would present these changes at the AGM. Motions are as follows:</p> <p><i>*<b>Jamie</b> moves to amend the Membership Dues Regulations in our Bylaws to say that Membership Dues payment be optional for Production Team Members, Executive Members and those in leadership positions. This will not affect their ability to vote at an AGM or at a General Meeting. <b>2nd: Janis. AIF</b></i></p> <ul style="list-style-type: none"> <li>• Special Note: Alana is going to look into incentives for our membership to encourage everyone to pay their dues. She has come up with some great incentives.</li> </ul> <p><i>*<b>Janis</b> moves to amend the Membership Dues Regulations in our Bylaws by changing the Membership Term from AGM to AGM to a one (1) calendar year term (starting from date of payment to one year later) model and remove the half year payments of Membership Dues. <b>2nd: Alana. AIF</b></i></p>	
5. Show Planning	N/A	
6. Grant Writing	N/A	
7. Organizational Development	N/A	
8. Orchestral	Reformed due to issues finding musicians. We will need more orchestra members to form/join this committee to ensure we can continue to have a live orchestra.	
9. 70 <sup>th</sup> Anniversary	We discussed putting a call out to the membership to get more folks on board with the planning process. We also discussed have shirts and other merchandise made to sell.	
<u>Productions:</u>		
1. RENT	We are still waiting on the royalties refund and the NDCU sponsorship monies.	
2. Mainstage 2021	It is not looking good for us to be able to put on a full scale show this Fall/Winter due to Covid-19 restrictions. Sarah and Daralyn will look into the Federal and Provincial Emergency Arts funding to see what we can do to keep our Hall running. We may be able to do something small in the spring.	<b>Sarah Daralyn</b>
3. 70 <sup>th</sup> Anniversary	Jamie will still write us a show.	<b>Jamie</b>
<u>Ongoing Business:</u>		
1. AGM	No new info at this time. It looks like we will still not be allowed to have large gatherings for quite some time. We will look into a Zoom	

	Meeting and iron out more details if we are still in this position come July.	
2. Insurance	<i>Tabled.</i>	
3. Fundraising	<i>Tabled.</i>	
<u>Next Meeting:</u>	Tuesday, June 9 <sup>th</sup> , 6:30 pm	
<u>Adjourned:</u>	8:18 pm	