

RLOP Executive MinutesMarch 8th, 2021 - 6:37pm**Attendance:** Tanya, Erica, Daralyn, Jamie, Alana, Natalie**Regrets:** Lyndsay, Tom**Absent:** Ashley

| Topic | Discussion/Motions | Action Needed |
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| <u>Adopt Minutes:</u> • February 8 th , 2021 | <i>*Jamie moves to accept the minutes from February 8th, 2021. 2nd: Daralyn. All in favour (AIF).</i> | |
| <u>Reports:</u> 1. Treasurer a) Report | <ul style="list-style-type: none"> Opening Balance (January 31st, 2021): \$6,556.27 Revenue: \$0.00 Expenses: \$418.98 Closing Balance (February 28th, 2021): \$6,137.29 Savings Account Balance (February 28th, 2021): \$34,189.06 | |
| b) Other | <ul style="list-style-type: none"> PO Box was renewed. | |
| c) Credit Card | <ul style="list-style-type: none"> <i>Tabled until April 2021.</i> | Daralyn |
| 2. Costume Department | N/A | |
| 3. Hall Management a) Maintenance Binder | N/A | |
| 4. Engagement a) Workshops | N/A | |
| b) Events | Ashley is coming up with questions about the RLOP for her event. Jamie is assisting. | Ashley |
| c) Fundraising | N/A | |
| 5. Show Planning a) Zoom/Virtual Performances | N/A | |
| b) 70 th Anniversary | N/A | |
| 6. Grant Writing a) Website | N/A- Search for grant. | |
| b) Other | <ul style="list-style-type: none"> Tanya has received all the info on the TV/Laptop grant. She will be able to start looking to purchase. Daralyn spent only a portion of our TDAC grant when purchasing the keyboard amp. Daralyn proposes we use the remainder of the grant fund to purchase music notation software that we will need for our 70th Anniversary show. <i>*Daralyn moves we purchase music notation software using the remainder of the TDAC grant money. 2nd: Jamie. AIF.</i> | Tanya Daralyn |
| 7. Organizational Development | N/A | |
| 8. Orchestral | N/A | |
| 9. Marketing | | |

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| a) Museum Interview | They did not get back to Jamie after she reached out. | |
| b) Speaker Opportunity | Jamie hasn't had a chance to respond yet. She will do so soon. | Jamie |
| <u>Productions:</u> 70 th Anniversary – 2022 | <i>*Tabled until Spring 2021.</i> | |
| <u>Ongoing Business</u> | | |
| 1. Insurance | <i>Tabled.</i> | |
| <u>Next Meeting:</u> | Monday, April 12 th , 6:30 pm via Zoom. | |
| <u>Adjourned:</u> | 7:02 pm | |