

**RLOP Executive Minutes**June 7<sup>th</sup>, 2021 - 6:41pm**Attendance:** Tanya LaFond, Jamie Santano, Daralyn Fox, Sarah Sordi, Alana Davis, Lyndsey Fraser, Tom Buckley, Erica Charette**Regrets:** Natalie Plett**Absent:**

<b>Topic</b>	<b>Discussion/Motions</b>	<b>Action Needed</b>
<u>New Executive Positions</u>	Secretary: Erica Charette Treasurer: Daralyn Fox Directors (2 yrs.): Tom Buckley, Sarah Sordi	
<u>Positions/Committees</u>	<ul style="list-style-type: none"> <li>• <u>Hall Manager</u>: Tom</li> <li>• <u>Marketing Manager</u>: Natalie (?) <i>Org Dev Committee will work on fleshing out this position.</i></li> <li>• <u>Engagement</u>: Lead- Alana. Members- Natalie (?)</li> <li>• <u>Show Planning</u>: Lead- Tanya. Members- Erica, Sarah, Daralyn</li> <li>• <u>Grants</u>: Lead- Sarah will put feelers out. Members- Lyndsay, Natalie (?)</li> <li>• <u>Organizational Development</u>: Lead- Mike Davis. Members- Tanya, Erica</li> <li>• <u>Orchestral</u>: Lead- Daralyn.</li> </ul> <i>*Erica will put another call out to the membership to add to these committees.</i>	<b>Sarah Erica</b>
<u>Adopt Minutes:</u> May 10 <sup>th</sup> , 2021	<i>*Jamie moves to accept the minutes from May 10<sup>th</sup>, 2021. 2<sup>nd</sup>: Alana. All in favour (AIF).</i>	
<u>Reports:</u> 1. Treasurer a) Report	<ul style="list-style-type: none"> <li>• Opening Balance (April 30<sup>th</sup>, 2021): \$4,308.17</li> <li>Revenue: \$</li> <li>Expenses: \$1,025.39</li> <li>Closing Balance (May 31<sup>st</sup>, 2021): <b>\$3,282.78</b></li> <li>Savings Account Balance (May 31<sup>st</sup>, 2021): <b>\$34,196.84</b></li> </ul>	
b) Credit Card	<i>Tabled until September.</i>	
c) Contingency Fund	<i>Tabled until September.</i>	
2. Costume Department	<ul style="list-style-type: none"> <li>• They gave an estimate for 20 heritage style costumes for next year's Greenwood Bountiful Days.</li> <li>• Received some 70's style clothes from Mrs. Davis.</li> </ul>	
3. Hall Management a) Maintenance Binder	N/A	
b) Roof	Tom has left a message for one roofing company, but it has taken a long time for them to get back to us. Sarah may have a lead on someone else.	<b>Sarah</b>
4. Engagement a) Workshops	N/A	

b) Events	N/A	
c) Fundraising	Mike has resent his fundraising silk screen proposal. Tanya will send out to all to peruse. We would like to do a price comparison between buying our own equipment or purchasing in bulk from a company like Van Hellemond (local) or a bigger out-of-town company. We heard that Stoked Float may also do silk screening so perhaps we could do a collaboration with them. We will ask Mike to follow up. Hall Printing could also be an option for additional items such as bumper stickers, key chains, stickers, etc. Erica will look into it and price out.	<b>Tanya Erica</b>
5. Show Planning		
a) Zoom/Virtual Performances	<i>Tabled until September.</i>	
b) 70 <sup>th</sup> Anniversary	N/A	
6. Grant Writing		
a) Report	Lyndsey has been looking into creating an annual sponsorship program as unlike grants, they don't require a project or application. We feel like we could get more sponsors if we did the program annually rather than per show. Lyndsey is willing to work with our existing program to create this new one. Erica can do graphic design for the brochure.	<b>Lyndsey Erica</b>
b) RCAC Resilience Award	The RCAC has created a resilience award for arts organizations who have suffered through the pandemic. They sent us an application form to fill out. Lyndsey will look into it further and apply should we qualify.	<b>Lyndsey</b>
c) Website	<i>Tabled until grant is found or August.</i>	
7. Organizational Development	N/A	
8. Orchestral	N/A	
9. Marketing	N/A	
<u>Productions:</u>		
1. 70 <sup>th</sup> Anniversary – 2022	The script is going well. Daralyn met with Jamie to discuss music and orchestration. Jamie has a couple people in mind for music and choral direction whom she intends on reaching out to.	
<u>Ongoing Business</u>		
1. Scholarships	We received two applicants from SHSS. Only one fully met our criteria. The award will go to Zoey Stienstra.	
2. Insurance	<i>Tabled.</i>	
<u>New Business</u>		
1. Rossland Arts Council- Drill Hall	RAC is creating an arts centre in the old Drill Hall. They are looking for someone with a theatre background to be on their board. Erica will put a call out to membership.	<b>Erica</b>
2. Rossland Museum	The museum is creating an archives project featuring videos of organizations in Rossland. They are keen to work with us by doing an interview about our history. Jamie has some great ideas, and this will go great in conjunction with our 70 <sup>th</sup> anniversary. Tanya and Erica would also like to be involved.	<b>Jamie Tanya Erica</b>

3. Elderberries	With restrictions being lifted, the Elderberries would like to start practicing again. We see know issue with this providing they are following the government mandated guidelines. We will ask them to begin storage payments in July should they decide to keep the equipment in the Hall.	
<u>Next Meeting:</u>	<b>Monday, July 12<sup>th</sup>, 6:30 pm</b>	
<u>Adjourned:</u>	7:49 pm.	