

Attendance: Patricia, Aggie, Erica, Tom, Denis, Barry, Jamie Santano, Sarah

Regrets: Karen

Absent: Don

| Topic | Discussion/Motions | Action Needed |
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| <p><u>Adopt Minutes:</u></p> <ul style="list-style-type: none"> • July 3rd, 2017 | <p><i>*Aggie moves to accept the minutes from July 3rd, 2017. 2nd: Patricia. All in favour (AIF).</i></p> | |
| <p><u>Reports</u></p> <p>1. Treasurer</p> | <ul style="list-style-type: none"> • Opening Balance (April 30th, 2017) \$2,773.82 Revenue: \$3,634.12 Expenses: \$2,058.46 Closing Balance (May 31st, 2017) \$4,349.48 Savings Account Balance (May 31st, 2017) \$12,990.59 • Opening Balance (May 31st, 2017) \$4,349.48 Revenue: \$2,060.24 Expenses: \$3,219.35 Closing Balance (June 30th, 2017) \$3,190.37 Savings Account Balance (June 30th, 2017) \$12,995.93 • Opening Balance (June 30th, 2017) \$3,190.37 Revenue: \$0 Expenses: \$535.11 Closing Balance (July 31st, 2017) \$2,655.26 Savings Account Balance (July 31st, 2017) \$13,001.45 • Reluctant Dragon Issues: <ul style="list-style-type: none"> ○ There are still outstanding bills for The Reluctant Dragon. ○ The Castlegar ticket money is missing. Patricia has emailed Rachel to see if she has it. ○ Dragon Contracting, Alpine Grind and Rossland Beer Company have yet to | <p>Karen Sarah</p> |

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| | <p>pay for their donation/advertising. It was noted that these donations should be received before our programs go to print and that this should be added to the new Production Manual.</p> <ul style="list-style-type: none"> We received a cheque for \$1,000 from the Trail Arts Council, our membership renewal form and an application for their grant. Sarah will fill out the form and apply for the grant. | |
| 2. Costume Department | <ul style="list-style-type: none"> We still need more rods hung. We will get to that after the Culture tour is over. The front window has been redone. | Tom |
| a) Phoenix Players Liquidation | Patricia, Janis, Tom and Sue Buckley were able to attend. They found lots of stuff including 4 racks, Rubbermaid container of costumes, Rubbermaid container of scripts, queen's chair and props. | |
| 3. Orchestral Committee | N/A | |
| 4. Columbia Basin Culture Tour (CBCT) Committee | <ul style="list-style-type: none"> Tom, Sue Buckley and Patricia have done a total overhaul on the main floor. They have painted the floor and created a stage in the corner. It looks amazing. Erica will email the membership and post to Facebook. | Erica |
| 5. Policy & Constitution Committee | Barry is working on the new format that the current Constitution has to be transferred into. | Barry |
| 6. Membership Engagement Committee | Sarah, Denis and Erica will get a meeting going soon. | |
| <u>Hall Issues</u> | | |
| 1. August Maintenance Binder | <ul style="list-style-type: none"> Bathrooms. Sue Buckley has cleaned them in preparation for this weekend. | |
| 2. Set & Props Cleanup | N/A Patricia would like us to do a small props inventory. <i>Add to September Agenda</i> | |
| 3. Hall Repairs | | |
| a) Furnace | N/A | |
| b) Support Posts | <ul style="list-style-type: none"> Tom received quotes from 2 engineers in the area. These quotes would cover the engineers to come in to assess the building and create a report of what we need to do to repair it. WSA- \$1,929 includes GST. Redwood- \$2841 + GST. Tom has worked with both companies in the past, but was happier with the work done by WSA. | Tom |

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| | <p>Tom moves we contract WSA Engineering to do an assessment of the Hall. 2nd: Denis. AIF.</p> <ul style="list-style-type: none"> WSA requires a \$500 deposit. Tom will get a cheque tonight and hire WSA. | |
| 4. Front Exterior Issues | Tom and Sue Buckley have redone all the window trim that needed fixing. There are still 2 or 3 boards that need painting. | Tom |
| 5. Paranormal Investigator | <ul style="list-style-type: none"> Tom spoke with them. They would like to come sometime the week of August 20th to “get to know” the place. Barry had some concerns about the group and worries that this group association may be bad publicity for the RLOP. Other members see his concern and would like to know what the investigator intends on doing with the information and wants to make it clear that this should be about the Bodega Hotel and not the RLOP. <p>Patricia moves that we allow Tom to meet with this paranormal investigator to address our concerns, gather more information and show them the hall. 2nd: Aggie. 6 For, 1 Opposed. Motion Carried.</p> | Tom |
| <p><u>Productions</u></p> <p>1. Fall Show 2017</p> | <ul style="list-style-type: none"> Jamie brought us a “95%” finished copy of the script. Characters ages, costuming and Pia’s lines have been added. Denis has the copy. Everyone must audition with an Italian accent even though not all characters will need one. Jamie and Erica have posted the audition poster on Facebook. Erica will email the membership. We will need a poster for outside the hall as well as one for inside during the culture tour. We will also do up some flyers to hand out during the tour. Jamie has a tentative budget created, but would like a copy of what we’ve made during previous shows to finalize. Patricia will send the budget from Steel Magnolia’s and one other. We spoke about how we made less on alcohol sales with Steel Magnolia’s because it was a dessert theatre (not dinner) so people didn’t purchase as much. A deposit of \$50 has been paid for the Miner’s Hall. It will cost roughly \$150/day. There will be a Wednesday tech, Thursday set up and dress with shows on Friday and Saturday. Jamie suggested we charge \$25/ticket that gets people into the show, Italian pastries, coffee and | Erica Patricia |

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| | <p>tea. There will be a no host bar with wine by the glass or bottle, pop and juice/ice tea. Jamie would like us to have servers for the Italian pastries. Erica suggested Jamie consider doing antipasti before the show which might increase the time the audience is there, so they may purchase more alcohol. After discussion about some key issues, it was suggested Jamie consider charging \$30/ticket.</p> <ul style="list-style-type: none"> • Erica will update the Hall Use calendar. Rehearsals will be Tuesdays and Wednesdays. | |
| 2. Mainstage 2018 | <ul style="list-style-type: none"> • The four contenders are The Fantastic's, Spamalot, Bonnie & Clyde and Little Shop of Horrors. • The consensus is that we most likely won't find a musical director and these shows would be do-able without a musical director or a big orchestra. • The biggest issue with these four shows is that they are heavy on the male parts. But, we did have quite a few men come out for RD. • For the next meeting, the board has asked for the royalty costs for these shows and to know whether "canned" music is available or not. • The board is to read the 4 scripts as we will decide on the show at our September meeting. | All |
| <u>Ongoing Business</u> 1. Insurance | <ul style="list-style-type: none"> • The insurance wording is still not 100% clear. Barry believes that members using the hall at any time, for any reason, should be covered. But, non-members are not covered unless they are here for an RLOP function/event/meeting/etc. For example, No Excuse: John and Kenny are covered, but the rest of the band are not. We need to ensure that anyone using the hall that is not a member has insurance or if they are not insured, has signed a waiver releasing the RLOP from any responsibility, liability or losses. • Our insurance renewal documents have come in. Barry moves we renew our insurance through Aviva-Plus Underwriting for \$3,730. 2nd: Denis. AIF. Barry will get the ball rolling. | Barry |
| 2. Sound | Barry confirmed that the new mics did come with transmitters. We are unaware if they are at the hall or not. Sarah will contact Paul Harvey to gather more information. They may have just been put in the wrong spot when Adam Sander came to use them. | Sarah |

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| 3. Grants | N/A | |
| 4. Laptop & TV Screen | N/A | |
| 5. Canada Helps | Sarah is without a computer right now. She hopes she will be able to add more info soon. | |
| 6. Halloween Dance | After discussion, it was decided to cancel the Halloween dance for this year. It would have been smack dab in between the costume sale and the Fall show. | |
| 7. Website | <i>Tabled.</i> | |
| 8. Electric Piano | <i>Tabled.</i> | |
| 9. President's Binder | <i>Tabled.</i> | |
| 10. Hall Photos | <i>Tabled.</i> | |
| 11. Production Policy Manual | <i>Tabled until September.</i> | Karen |
| <u>New Business</u> | | |
| 1. Golden City Days | Saturday, September 9 th . We will do a "Gino" themed float promoting our Fall show. Patricia will fill out the parade form. Sarah will contact John Greene and ask to borrow his flat deck trailer. We will discuss plans via email. | All |
| <u>Next Meeting</u> | Monday, September 11 th , 6:30pm. | |
| <u>Adjourned</u> | 9:07pm. | |